

Stormont House School

Governing Body Terms of Reference

The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

1. To agree constitutional matters*, including procedures where the Governing Body has discretion.
2. To recruit new members as vacancies arise and to appoint new governors* where appropriate.
3. To hold at least three Governing Body meetings a year*.
4. To appoint or remove the Chair and Vice Chair*.
5. To appoint or remove a Clerk to the Governing Body*.
6. To establish the committees of the Governing Body and their terms of reference*.
7. Committee terms of reference are to be reviewed annually by the Governing Body and each Committee is responsible for ensuring the strategic development and monitoring of the areas of School activity and life which fall within its delegated remit (as outlined in its terms of reference).
8. To appoint the Chair of any committee (if not delegated to the committee itself).
9. To suspend a governor*.
10. To decide which functions of the Governing Body will be delegated to committees, groups and individuals*.
11. To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary*.
12. To approve the first formal budget plan of the financial year.
13. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate.
14. To review the delegation arrangements annually.
15. Governors may not be involved in or vote on agenda items in which they have a personal interest and must declare any such interest in advance of the start of any discussions.

*these matters cannot be delegated to either a committee or an individual

Membership: As per the Instrument of Government

Disqualification: As per Regulation 20 and Schedule 6 of the Constitution Regulations

Quorum: One half of the number of Governors in post (as long as External Governors are in the majority).

Reviewed

Signed

Chair of Governors