

STORMONT HOUSE TEACHING AND LEARNING COMMITTEE

MONDAY 3 October 2016 4.30 – 6.15PM

ITEM	FOCUS / NOTES	LEAD	ACTION
1	ATTENDANCE: LD (chair) BH CE KF (minutes) FM ED LT APOLOGIES: KM EK FJ (no response from Mary Slocombe)	LD	
2	MINUTES: All agreed and matter arising: Policies for this meeting and Policy Review	LD	CE and LD to meet and Review the Teaching and Learning Policy LD to check with CW re any recent additional policies for this committee to review
3	PUPIL ACHIEVEMENT: KS4: <ul style="list-style-type: none"> FM delivered outline of KS4 pupil results including key headlines. Our KS4 rate of progress has remained consistent over the last 4 years and in the last 2 years we have been in the top percentile. LT explained that all subject leads will have a meeting this term with SLT to explain their results. There will be a review again in January with 'worst case / best case scenarios' where subject leads will be held to account for their results / targets. Mismatch between targets and actual results / no results were discussed particularly around mismatch between target and result in ICT and Maths and 'no results' in Science Governors queried how many pupils didn't achieve their target – a 5.25% variation could be just 1 pupil and that is not clear. Targets this year should be more accurate Interventions are in place for those at risk of not achieving targets and new arrivals identified as high risk are provided with catch up work KS3: FM presented outline of pupil progress at KS3 using data supplied by NH	FM	LD to put on agenda of next meeting for further discussion ICT meeting to be held Weds 5 October LT to share 2014/15 – 2015/16 comparison with T and L committee (?) FM to share simplified 'progress' data line graphs for each subject with T and L

	<p>Holiday homework pilot</p> <ul style="list-style-type: none"> • Awaiting more parent feedback on e-learning platform from EK. Pupil /parents forgetting logon details has been an issue • Awaiting audit of how many homes have internet access <ul style="list-style-type: none"> • ED tabled leaflets of activities for Home Learning for each year, recently introduced. Governors really liked them but queried the difficulties some parents may have accessing the suggested homework activities. • Parent support must be introduced. <ul style="list-style-type: none"> • Arising from discussion, it was clear that the school website must be updated as a matter of urgency. 	<p>CE</p> <p>EK to provide feedback re her involvement in the pilot. LD to put on agenda for next meeting.</p> <p>ED</p> <p>ED to ensure all staff distribute Home Learning leaflets at Parents Consultation Evenings and discuss with parents about potential support the school could provide</p>	
4	<p>CURRICULUM:</p> <p>Moderation of KS3 Fundamentals:</p> <ul style="list-style-type: none"> • FM outlined outcomes from External Moderation. Currently Maths and English have been confirmed and grades agreed. Issues around whether the work is supported or independent work, along with the number of times the 'grade' is achieved (once is not enough to confirm achieving a grade). <p>Progression Routes:</p> <ul style="list-style-type: none"> • LT gave overview of Y11 destinations (2011-16). All learners currently in education. All very positive. • LT gave overview of Y12 destinations (2015-16). Majority of learners continued at same provider, showing progression. All learners currently in education. Only 1 learner did not achieve a sixth form vocational qualification due to personal difficulties. Several interventions now in place to re-engage this learner in education. <p>Visible Learning / HTSA research reports:</p>	<p>FM, KF and ED</p> <p>KF and ED to consult and agree SP&G Marking Policy for Fundamentals to ensure consistency. Add to CPD calendar and take forward as leads in T and L. KF to contact Primary Schools to organise moderation of written work, learning from their best practice.</p> <p>LT</p> <p>LT to check pre- and post-Christmas to ensure provision is still appropriate.</p>	

	<ul style="list-style-type: none"> • Reports received. ED and KF involved in this as coaches (?) and all very positive. 		
5	<p>QUALITY OF TEACHING, LEARNING AND ASSESSMENT:</p> <p>Walkthroughs:</p> <ul style="list-style-type: none"> • LD and CE completed a walkthrough in the last week of term. Useful insight into the teaching and learning in the school. LD enjoyed it! • Governors questioned how the feedback of the walkthrough could best be used. The detailed notes provided by CE should be used to inform best practice and could perhaps include: <ul style="list-style-type: none"> ○ Feedback and Questions to the Department ○ What is working well? ○ Even better if? <p>SIP Reports</p> <ul style="list-style-type: none"> • 2 SIP reports received for Teaching and Learning & Leadership and Management. Concern expressed that the Adviser could not verify the Quality of T, L and A on his visit as there insufficient evidence. Otherwise very positive 		<p>CE to review format of presenting outcomes of Walkthroughs to make them more purposeful</p> <p>CE – graded observations to be completed this term</p> <p>SLT to confirm KS3/4/5 Teaching and Learning roles to support QoTLA across the school</p>
6	<p>AOB:</p> <ul style="list-style-type: none"> • New Governor Hannah Lilley from Linklaters to be invited to join T and L and be the School Council link. • BH and LD thanked the ‘new’ committee and expressed their very positive experience of this meeting structure and content. Both felt very positive going forward about the T and L within the school 		<p>LD / BH to follow up asap.</p> <p>LD to share with KM</p>
7	<p>DATE OF NEXT MEETING: Monday 9 January from 5.30 – 7.00pm</p>	LD	