STORMONT HOUSE RESOURCES COMMITTEE

Monday 20th June 2016

ITEM	FOCUS/NOTES	Lead	Action
1	ATTENDANCE: BH(chair) CW (Business Manager)GO, AH, YP, FJ(Deputy HT)	BH	
	APOLOGIES: HH CN KM(HT)		
2	Minutes of meeting held on 14 th March 2016:	BH	
	Agreed with no amendments.		
3	Matters arising not on the agenda:	BH	
	None		
4	FINANCE:	CW	
	Review of yearend 31 st March 2016:		
	 Reports circulated and reviewed , questions raised ,submitted and answers tabled.(see attached) 		
	• Further questions: O/s Earned income will be received in 2016/17. HLT have raised P.O.		
	Curriculum costs: Provider Costs- HCC overcharged re support costs. Refund expected		
	Teaching staff insurance: One sickness during year cost of which below premium – no claim.		
	Budget 2016/17:		
	 Budget circulated and reviewed , questions raised ,submitted and answers tabled.(copy attached) 		
	B/fwd surplus and in-year surplus spend plan required		
	• Budget approved and to be recommended for adoption at November Full GB meeting.		CW &KM to provide a spend plan for surplus balances.
	Reports to 31 st May 2016:		
	• Reports circulated, reviewed, questions raised and answers tabled,(copy attached)		BH to put budget approval on November
	• Further questions: Additional Sen Funding in with Pupil Led Element. Will be journaled when received from Camden. Schedule to be created to track variances from budget base		GB meeting
			CW to arrange transfer of Additional Sen

			Funding when received from Camden CW to prepare tracking schedule, Actual to budget for Additional Sen Funding.
5	HUMAN RESOURCES: General Staffing Update:	CW	
	 CW tabled document showing the current staff complement. Recent recruitment campaign has filled teaching vacancies. Recruitment of some TA's underway. 		
	New Admin Structure: Benefits accruing.		
	 CW to create and agree Performance Indicators to measure benefits of new structure. CPD: FJ reported that CPD had covered: Pupil, Progress and Outcomes using the new Hackney Assessment Tool. Now in place for 		CW to deliver agreed Performance Indicators to next meeting.
	 Eng & Maths. Other subjects in progress Leading & Enhancing teachers practice. Visual Learning initiative looking at individual and collective practice to enhance knowledge/drive changes in areas of responsibility. Stormont now lead school in this HSTA initiative. CPD in 2016/17 geared Visual Learning initiative. TA CPD looking at strengths and developing of areas of interest. Looking to develop specialist TA's and HLTA's 	FJ	BH to place Pay and Appraisal policies ON November FGB for review in conjunction with Teaching standards and appraisal objectives.
6	Premises: CW reported that initiative to consolidate all BSF FM contracts had been closed.	CW	
7	Health & Safety	cw	
	CW reported that she was due to meet with Hackney Council's H&S representative re Risk Assessments next week		CW to report back on Risk Assessments
	CW on a H&S risk on the staircase following a pupil incident. Additional glass barriers to be installed ASAP		CW to arrange for additional glass barriers to be installed on stairways.
8	A.O.B. No A.O.B Notified	BH	
9	Dates of Future Meetings: Monday 19 th September 2016 Monday 12 th December 2016 Monday 20 th March 2017 Monday 19 th June 2017	ALL	