

MEETING MINUTES

Meeting: Teaching & Learning Committee	Chair: Lynn Dalton
Date: Monday 24 th June 2019	Minutes by: Fiona Matthews
Present: Lynn Dalton / Fiona Matthews / Katie Foster / Kevin McDonnell / Bernard Hawes Apologies: Dorothy Hodgson / Emma Driver / Emma Kingsley / Frances Jessie	Agenda: Lynn Dalton

Next Meeting Date: TBC	Chair: Lynn Dalton
Time: 17:00	Location: SHS CODE Rm

Agenda Item	Discussion	Actions
Apologies	See above	
Minutes from 11.2.19	2c. EV stands for external verifier. The end of the Maths Autumn term paragraph needs rewording 2d. LD visited the school on 2 nd April A discussion was had about abbreviations used in minutes and that it would be useful to use less of these.	LD Minutes to be corrected and resent.
QoTLA	Quality of Teaching, Learning and Assessment: (SDP 1.1 /1.3/ 4.1 / 4.2) a) Update on T and L SDP sections KF shared the new planning processes which are to improve staff wellbeing by investing time in collaborative forward planning and provide greater consistency for learners if there is a long-term absence. BH asked if our curriculum is validated externally given the new Ofsted focus on curriculum. KM said that it probably would be by the SIP over the next 18 months. KF pointed out that the new curriculum map has given more responsibility and ownership over subjects and curriculum content to subject leads and that the scheme of learning is signposting opportunities for Lit/Num/SMSC/ differentiation/developing writing BH questioned are teachers teaching subjects they are not qualified for – is this a risk? b) Summary T&L Report KF explained that the T and L team are 50% through the summer term observations and that the summer report would be written after this.	KM will look into teachers and the subjects they are teaching KF to present summary report at next meeting

	<p>SIP visit KM said that the training in Mental Health First Aid recommended by the SIP is happening this week. There was a discussion about PSHE, and Preparation for Adulthood (PfA) and how these are being reviewed alongside the Annual Review processes. There will be an extra tutor-time lesson per week next year for Years 7-10. WAMHS – clearer focus now for the coming year that the SIP can review.</p> <p>c) Changes to the T&L team A discussion was had about how one person doing the operational Teaching and Learning role has been good this term eg Lesson Observations are now more consistent. One T&L lead moving forward would be preferable. The Data Lead will be part of the T&L team next term. There needs to be a holding structure for T and L team in place for a term. Some priorities need to be put on hold – it will be good to identify these.</p> <p>d) Progress with Homework Actions KF explained that she would like there to be parent homework workshops next year. A discussion was had about what ‘homework’ means to both students and parents and whether that matches what teachers think. There is information going home such as the ‘home learning booklets’ but maybe parents don’t see this as homework. BH asked where the HW is on the website – KF said there are SOLO questions in the newsletter weekly and the ‘home learning booklets’ are on the website.</p>	<p>FJ to report in the Autumn term about PfA mapping against the curriculum SIP3 report will be ready by the next meeting.</p> <p>KM/KF to put forward a structure/proposal for moving forward to BH/LD which will go to Resources Committee</p> <p>KF/KM Parent homework workshops to be on the school calendar</p>
Visible Learning	<p>The four impact coaches sent out a Visible Learning survey to teachers. Teachers felt learners couldn’t identify the qualities of a good learner. The impact coaches did a baseline with one class, and are now doing the baseline survey with all students There will be a VL inset day 20th September with Craig.</p>	
AOB	<p>School diary for 19-20 should be ready Thursday 27/6 LD to email Chris Ann re becoming a Governor. BH to email ED on behalf of the governing body to thank her for her hard work and commitment to Stormont House.</p>	BH to write a note to Emma.