

**Minutes of the meeting of the Governing Body of Stormont House School
held at the school at 5pm on Monday 20th May 2024**

Membership:

Name	Governor Role	Link Role	Term of Office
Bernard Hawes	Co-opted – Chair	Safeguarding	25/11/2023-24/11/2027
Beatrice Andrews	Co-Opted – Vice Chair	Careers	10/07/2023-09/07/2027
Kevin McDonnell	Head Teacher		Ongoing
Rhiannon Eglin	Co-opted		05/10/2020-04/10/2024
Dot Hodgson	Co-opted	Student Council	31/07/2022-30/07/2026
Claire Napier	Staff		01/09/2019-31/08/2023
Dayo Okewale	Co-opted	6 th Form	23/11/2020-22/11/2024
Nicola Pizzolato	Co-opted		21/06/2021-20/06/2025
Allan Roddie	Parent	H&S	14/03/2022-13/02/2026

Present:

Bernard Hawes
Beatrice Andrews
Allan Roddie
Rhiannon Eglin
Claire Napier
Nicola Pizzolato (by MS Teams)

In attendance:

Sandra Collier Deputy Head Teacher
James Sykes Schools Safeguarding Officer

Clerk:

Bernard Hawes Chair

SUMMARY OF OUTSTANDING ACTIONS

Date	Details
21.06.2021	Governors interested in discussing the Chair role to contact Chair. Ongoing
28.11.2022	Governors to attend appropriate training from Hackney and attend Governors Forum where possible. Ongoing. 27.11.2023: Invite to be forwarded to Governors when it arrives. Completed
28.11.2022	Chair to circulate the Board Self-Evaluation questionnaire. Ongoing
28.11.2022	Ms Foster to compile visible learning data analysis for the whole programme. Ongoing. One-page summary to be produced. 27.11.23: Report will go to Teaching and Learning Committee. Completed
20.03.2023	Ms Foster to liaise with Ms Andrews regarding unconscious bias training. Ongoing

20.03.2023	Ms Napier to arrange for school events calendar to be shared with Governors. This could potentially be added to the agenda for meetings. Ongoing. 27.11.23: Ms Kaur to send spreadsheet to Governors. Completed
10.07.2023	Governors to consider their own networks for a suitable Governor. Ongoing
10.07.2023	Governors to complete online safeguarding training before November meeting. Completed
10.07.2023	Head Teacher to arrange for Governor profiles to be circulated in September; Governors to confirm up to date or advise changes. Completed.
10.07.2023	Ms Collier to add examples of protocols to Ofsted question sheet. Completed
27.11.2023	School Business Manager to distribute pecuniary interest forms and compile register for the current academic year. Update: Clerk circulated forms. Governors to complete.
27.11.2023	Chair to amend GB Terms of Reference and bring to March meeting. Completed
27.11.2023	Chair to contact Inspiring Governance. Completed
27.11.2023	Head Teacher to contact SIP re Governor recruitment. Completed
27.11.2023	Ms Napier to forward Fair details to Ms Hodgson re speaking about Parent Governor role. Completed
27.11.2023	Ms Collier to resend the safeguarding training link to Governors. Completed
27.11.2023	Ms Napier to explore the possibility of Alumni as Governors. Ongoing
27.11.2023	Ms Napier to include Governors on Parents' Newsletter mailings. Completed
27.11.2023	Head Teacher to arrange for Governors to add to a leaving card for Ms Carpenter. Completed
27.11.2023	Head Teacher to arrange for invite to Governors for Ofsted discussion by MS Teams at 4.15pm on 15 th January. Completed
27.11.2023	Ms Hodgson to set up a meeting of the library project team (Head Teacher (to Chair), Mr Pizzolato, Ms Foster, Mr Roddie and Ms Hodgson). Completed
04.03.2024	Chair of Governors to upload 6 potential Governor CVs to Governor portal
04.03.2024	Ms Collier to arrange for Mr Sykes to deliver training at 20 th May FGB
04.03.2024	Ms Collier to clarify if Chair of Governors to sign off CSR statement

The meeting started at 5.00pm

1 Attendance

1.1 Welcome and Apologies for Absence

The Chair welcomed all to the meeting. Apologies had been received from Kevin McDonnell and Dot Hodgson.

2 Governing Body Organisation

2.1 Declarations of Interest

There were no declarations of interest.

2.2 Register of Pecuniary Interest

See action table above.

3 Minutes of the Last Meeting and Action Taken

3.1 To agree the minutes of the meeting held on 4th March 2024

The minutes of the meeting held on 4th March 2024 were agreed as an accurate record and would be signed by the Chair.

3.2 To note outstanding matters arising and agree carry forward items

It was agreed to carry forward the Action table shown in the minutes of the 4th March to the July meeting.

3.3 Any urgent action taken since the last meeting

The Chair of Governors confirmed that there had been no urgent action.

4 Main Business

4.1 Review and Agree the Budget 2024/25.

The draft budget presented to and agreed at the Resources Committee meeting on the 13th May had been circulated prior to the meeting. CC stated that the budget reported an in-year surplus of £24,616, which together with the accumulated brought forward surplus from 2023/24 gave a total surplus of £ 181,602.

CC also highlighted the following assumptions made in preparing the budget:

Pupil numbers: 138 Hackney students & 4 Tower Hamlet students

Teachers pay increase of 3.5%

Support Staff pay increase of 5%

No provision for IT Development.

Reduction of 30% in Utility costs on advice from Hackney

Governors were made aware that a 3-year fixed funding for SEND pupils had been agreed in 2023 and that 2024/25 was the second year for these agreed funding levels.

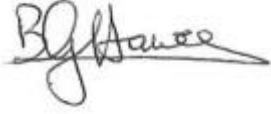
Governors approved the budget for 2024/25

4.2 Governor Safeguarding Training.

James Sykes the schools' Hackney Safeguarding Officer delivered a high-level review of current Safeguarding via MS Teams which was an interactive session enabling governors to explore their responsibilities. A further training session was agreed to for a future date to be agreed.

James agreed to circulate the PowerPoint presentation.

The meeting ended at 6.30pm



01.07.24

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Signed: Chair of Governors

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Date