

MEETING MINUTES

Meeting: Teaching & Learning Committee	Chair: Lynn Dalton
Date: Tuesday 25 th April 2017	Minutes by: Laura Thackaberry
Present Bernard Hawes, Lynn Dalton, Emma Driver, Emma Kingsley, Katie Foster, Kevin McDonnell, Laura Thackaberry Apologies: Frances Jessie, Hannah Lilley, Christina Elford, Fiona Matthews Absent: Mary Slocombe	Agenda: Lynn Dalton

Next Meeting Date: Monday 26 th June 2017	Chair: Lynn Dalton
Time: 17:30 – 19:30	Location: CODE Room

Agenda Item	Discussion	Action
Pupil Achievement	4a - Year 10 targets 2013 - 2018: review and feedback – FM to collate and distribute to T&L Committee – Item to be added to next meeting's agenda if applicable.	4a – FM
Pupil Achievement	4b - Holiday Homework pilot (Carry forward) Additional Information: ED gave update on Guided Learning at Home booklets that have been sent home each term - CE to meet with parent governors to evaluate/gather feedback – Coffee morning update, 9 parents attended who requested support in how to support their child at home.	4b – CE (item carried forward)
Pupil Achievement	4c - Ocean Maths update – FM & KM To meet with Gary Minto during the Summer term – KM gave overview of Ocean math – this include parents invited to a number of workshops with their child to gain the skills needed to support their child with completing maths at home – FM & KM to give additional update at next T&L Committee.	4c – FM/KM - Additional update
Pupil Achievement	4d - Changes to accreditation – Only changed that has taken place is GCSE Maths – this will be looked at again during 17/18	No action
Pupil Achievement	4e - Entry level qualifications achieved so far by Year 10 & Year 11 students – Currently not in a manageable form – FM to feedback on year 10 passes during next meeting	4e - FM
Pupil Achievement	4f - Developing a Stormont House Baccalaureate – LT gave overview of possible Stormont House Baccalaureate, that would captures not only qualifications but the wider SHS experience – this is currently in development stages only – LT to circulate presentation that was shown during meeting	4f – LT

Quality of Teaching, Learning and Assessment	5 - Developmental Teaching and Learning Profile Report – KF gave overview of new Quality of Teaching, Learning & Assessment group (QoTLA) – Informed committee of updated walkthrough & book look template and process – KM explained that teachers were asked to pick challenging lessons to be observed during, this has created trust between teachers & QoTLA team – Teachers welcomed feedback and the new process – KF explained appendix 5 (whole school autumn & spring observations table) this may need to be changed TBC at next QoTLA meeting – KF explained focus for development (3) / embedded practice (2) / practice to share (1) – KM explained that the numbers given are taken from ofsted – BH asked what are the QoTLA team aiming for = Outstanding – EK asked how tracking of class progress was done = LT explained the normal assessment & tracking methods as well as linking to the walk throughs – Challenge, how is QoTLA impacting on student outcomes = triangulation of a number of different sources – How will ofsted view document? – Will SIP see this document, yes	No actions
Curriculum update	6a - Moderation of KS3 Fundamentals: Year 7 English and Maths – KM gave anonymised report & overview of feedback – very positive report – There is a need to double check reception assessment framework (John Josephs) – SHS also have a new SIP (School Improvement Partner) Helena Burke	
Curriculum update	6b - Visible Learning Impact Cycles – ED gave feedback and overview – Staff felt that to complete one cycle, a year would have been a more suitable timeframe, taking into account the student understanding and that some things may take longer – SOLO Taxonomy, overview given – ED to share any information regarding this with committee – Next steps, ED to continue to work with staff, thinking about own practice, how to communicate student feedback with home – EK praised the positive postcards that have been sent home – ED to create a summary of what VL is (work with KM) – Discussion was made not to complete a Summer term cycle.	6b - ED
Curriculum update	6c - Multi-Disciplinary Team (carry item forward) – Who are they, what do they do, how many make the team – FJ to map this out and share with T&L committee – What impact have the MDT had on students? FJ to feedback on this – Is it possible to have numerical data on the above?	6c - FJ
Curriculum update	6d - Investors in Careers update – LT gave update on this (information created by Claire Napier) – BH to e mail Ann Hollingworth with regards to becoming governors link with careers	6d - BH